

# North Penn Valley Boys & Girls Club 2020 Summer Day Camp Registration Form



- »Summer Camp registration begins on Monday, February 10, 2020
- »Spots fill on a first come, first serve basis and weeks stay open until full
- »Registration is only accepted with full payment for selected weeks
- »By registering your child you are agreeing to our policies & procedures

Camper Name: \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Age: \_\_\_\_\_ Gender: \_\_\_\_\_

**\*I UNDERSTAND THAT REGISTERING MY CHILD AFTER **MAY 21<sup>ST</sup>** WILL RESULT IN NOT BEING GUARANTEED A SHIRT.\***  
I UNDERSTAND THAT EACH CHILD RECEIVES **ONE** SHIRT PER SUMMER. IF AVAILABLE, ADDITIONAL SHIRTS CAN BE PURCHASED FOR \$5 AFTER CAMP STARTS. T-SHIRTS MAY NOT BE RETURNED OR EXCHANGED.

**CIRCLE SHIRT SIZE:**

YOUTH SMALL    YOUTH MEDIUM    YOUTH LARGE    ADULT SMALL    ADULT MEDIUM    ADULT LARGE    ADULT X-LARGE

Currently lives with (circle one):

Mother    Father    Both    Other (please write): \_\_\_\_\_

Parent/guardian #1 name: \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/guardian #2 name: \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Primary email address: \_\_\_\_\_

\*may be used for programming updates, cancellations, important event details, etc.\*

Daytime phone (where parent can be reached): \_\_\_\_\_

Emergency contact (if parent cannot be reached): \_\_\_\_\_

Emergency contact number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Full names of all persons authorized to pick up the child from the Club during summer camp:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Important:** The people listed above are required to bring a photo ID with them when picking up your child.

# North Penn Valley Boys & Girls Club 2020 Medical Authorization Form

Camper name: \_\_\_\_\_

**Please be sure to list ALL food allergies.**

Medical problems we should be aware of: \_\_\_\_\_  
\_\_\_\_\_

Behavior problems we should be aware of: \_\_\_\_\_  
\_\_\_\_\_

Allergies your child may have (including food allergies): \_\_\_\_\_  
\_\_\_\_\_

Action(s) to take if an allergic reaction should occur (ex: EpiPen, Benadryl, etc): \_\_\_\_\_  
\_\_\_\_\_

Medications your child is taking: \_\_\_\_\_

Date of last tetanus immunization: \_\_\_\_\_

Physician to be contacted in emergency: \_\_\_\_\_

Physician phone number: \_\_\_\_\_

I hereby grant permission for the North Penn Valley Boys & Girls Club to take whatever steps may be necessary to obtain emergency medical care, if warranted. These steps may include, but are not limited to, the following:

1. Contact parent or guardian
2. Contact child's physician
3. Contact primary guardian through any of the persons listed under emergency information
4. Call 911-emergency services

The North Penn Valley Boys & Girls Club will not be held responsible for anything that may happen as a result of false, incorrect, or omitted information on this form.

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Full payment for all checked weeks and membership fee is due at the time of registration. Campers must have a current 2020 Club membership to register. Membership fee is \$20.00 per child.

	SESSION	CHECK BOX TO REGISTER FOR WEEK
		<b>FULL WEEK</b>
<b>WEEK 1</b>	JUNE 15 – JUNE 19 SWING INTO SUMMER	
<b>WEEK 2</b>	JUNE 22 - JUNE 26 INTO THE WILD	
<b>WEEK 3</b>	JUNE 29-JULY 3 CLOSED FRIDAY, JULY 3 <sup>RD</sup> STARS & STRIPES	
<b>WEEK 4</b>	JULY 6-JULY 10 OUT OF THIS WORLD	
<b>WEEK 5</b>	JULY 13-JULY 17 OLYMPIC WEEK	
<b>WEEK 6</b>	JULY 20-JULY 24 HOLIDAY WEEK	
<b>WEEK 7</b>	JULY 27-JULY 31 SHARK WEEK	
<b>WEEK 8</b>	AUGUST 3-AUGUST 7 DECADES WEEK	
<b>WEEK 9</b>	AUGUST 10-AUGUST 14 SPIRIT WEEK	

**THE CLUB IS CLOSED THE WEEKS OF AUGUST 17<sup>TH</sup> – 28<sup>TH</sup>**

	FEE	NUMBER OF WEEKS	TOTAL
FULL WEEK	\$110 x	=	\$
		2020 MEMBERSHIP (IF APPLICABLE)	\$
		<b>TOTAL DUE</b>	\$

DOES YOUR CHILD HAVE A CURRENT 2020 MEMBERSHIP? (CIRCLE ONE): YES / NO

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

WEEK NUMBER	BALANCE DUE	AMOUNT PAID	CHECK #/CASH	DATE	STAFF INITIALS
W1					
W2					
W3					
W4					
W5					
W6					
W7					
W8					
W9					

**North Penn Valley Boys & Girls Club Summer Camp Permission Form:**

INITIAL ON LINES BELOW:

\_\_\_\_\_ I HEREBY GRANT PERMISSION FOR MY CHILD TO LEAVE THE PREMISES UNDER THE SUPERVISION OF A STAFF MEMBER FOR NEIGHBORHOOD WALKS AND ANY OTHER FIELD TRIPS THROUGHOUT THE SUMMER.

\_\_\_\_\_ I HEREBY GRANT PERMISSION FOR MY CHILD TO USE ALL PLAY EQUIPMENT AND PARTICIPATE IN ALL OF THE ACTIVITIES OF THE NORTH PENN VALLEY BOYS & GIRLS CLUB SUMMER DAY CAMP (INCLUDING BUT NOT LIMITED TO: FACE PAINTING, HAIR STYLING AND HAIR SPRAY, ETC.).

\_\_\_\_\_ I HEREBY GRANT PERMISSION FOR MY CHILD TO BE INCLUDED IN EVALUATIONS AND PICTURES CONNECTED WITH THE SUMMER DAY CAMP.

I HEREBY AGREE THAT I HAVE READ THE NORTH PENN VALLEY BOYS & GIRLS CLUB SUMMER CAMP POLICIES AND PROCEDURES.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# North Penn Valley Boys & Girls Club

## 2020 Summer Camp Policies & Procedures Form

### GENERAL INFORMATION:

- Camp ages are 6 to 12 years old.
- Each full week is \$110.00 per child.
- Payments made cannot be transferred to any other child or week of summer camp. Changing and/or altering your child's summer camp schedule will result in forfeiting the payment for unused weeks.
- If a child is not attending camp, another child may **not** take his or her place.
- We do not refund for missed summer camp days for any reason including illness.
- Cash and checks are the only accepted forms of payment.
- If registering after July 27, 2020, **the last two weeks of camp (field trips included) must be paid for in cash.**
- Checks returned for insufficient funds will incur a \$35 processing fee. All remaining payments must then be made in cash.
- Camper(s) must have a current membership (\$20 annual membership fee is due at time of registration if applicable)
- Registration remains open until weeks are full. **Space is limited.**
- Registration is completed in a first come, first serve fashion. Spots are not reserved for your child until payment is received.
- Partial payments are not accepted. All payments must be made in full for the weeks you are registered.
- If adding additional camp weeks after camp begins, payments must be received by the Thursday prior to the added week(s).
- All camp registration fees and payments are non-refundable.
- Registration must be done in person. **Registration will NOT be accepted by phone, fax or email.**
- You may not register friends or extended family members.

### RULES AND REGULATIONS:

- Lunch and afternoon snack will be provided to all campers. Campers must pack their own breakfast and morning snack. Campers may not bring meals that require heating or refrigeration. Microwave use is not for campers.
- Camp hours are from 9:00 AM to 2:00 PM. Campers may be dropped off as early as 7:30 AM and can stay as late as 6:00 PM without any additional charge.
- You will be required to immediately pick up your child if he/she is dropped off and is not registered and paid in full prior to the start of that week.
- Campers must be dropped off by 9:00 AM. Campers arriving after 9:00 AM will not be allowed to attend for the day and payment for that day will be forfeited (refunds will not be issued).
- Campers must be picked up by 6:00 PM.
- Under no circumstances are children permitted to be dropped off and left unattended outside of the building prior to 7:30 AM.
- Campers may be expelled from camp due to excessive late arrivals or pick-ups. Late fees may be applied and refunds will not be given.
- **Parents must come into the building to sign their child in at the front counter. At pickup, parents must re-enter the building and sign their child out.** We understand this may be an inconvenience, but we assure you this procedure has been added for the safety and protection of your children. **NO EXCEPTIONS** will be made regarding this rule unless there is a serious medical condition affecting the parent/guardian.
- **Anyone picking up a child from camp must show a valid driver's license and be designated as a pick up person on the registration form.** If someone other than a parent or guardian is picking up your child, please notify the

Director or Front Desk Supervisor. Include the name of the person authorized to pick up your child and the time they will be picked up.

- All authorized pick up people must be added in person by the legal guardian. Phone calls, emails, or faxes will not be accepted.
- No parents are permitted past the front desk and are restricted to the front lobby area.
- All sign ups for field trips open on Monday of the week they are held.
- Field trips have limited spaces, have age restrictions, and are on a first come, first serve basis. Phone requests for all trips are not accepted.
- Trip fees are NON-REFUNDABLE unless the trip is cancelled by the Club. Money will be refunded in a timely manner in the event of a cancellation.
- Children are permitted to bring spending money on field trips. However, they are responsible for their funds as well as all personal belongings.
- All campers must follow rules outlined at trip venues. Failure to do so will result in loss of trip privileges and/or suspension from the Club.
- Campers must wear sneakers or shoes that tie in order to participate in gym activities. Boots/Uggs, sandals, flip-flops, Crocs and other equivalents will be not permitted in the gym.
- Campers must turn in ALL money to the front desk every morning. Each camper will have a designated envelope which will hold their money. **We do not provide change for vending machines or refund money lost in vending machines.**
- Campers must bring their membership card every day. Cards are to be swiped at the front counter upon arrival and upon leaving the Club. Campers who forget their cards repeatedly may have their membership suspended.
- Staff will distribute medications to the best of their ability. Staff will not be held accountable for missed doses. Medicines for the week should be brought in every Monday and given to the Front Desk Supervisor. Parents must fill out the sheet at the front desk.
- If a camper would like to bring a guest for a day, there is a \$30.00 fee. All requests to bring a guest to camp must be made at least two days in advance and cleared by the Director. The Director may deny the request to bring a guest. Guests are **not** permitted on field trips.
- Campers may be temporarily or permanently suspended from camp at the discretion of the Director for any behavior considered inappropriate or unacceptable. If campers are suspended during the camp day, a parent will be called immediately to pick their child up from camp. Failure to do so may result in additional days added to the suspension.
- **If your child is suspended from camp, a refund will not be given.**
- Cell phones and electronics are not permitted at the Club during camp hours. The Club is not responsible for any lost, damaged, or stolen electronics or cell phones.
- Bringing personal items or valuables to the Club is discouraged. The Club is not responsible for any lost, damaged or stolen items.