



COMMITMENT TO SAFETY

### Volunteer Application

**Our Mission Statement**

To inspire and enable all young people, especially those who need us most, to reach their full potential as productive, responsible, and caring citizens.

Thank you for your interest in volunteering to make a difference in the lives of our Club Members. Please take a few minutes to thoroughly fill out the following questionnaire so that we may match you to the most suitable volunteer opportunity and make the most of your time with us.

Date \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address (street) \_\_\_\_\_

(city) \_\_\_\_\_ (zip) \_\_\_\_\_

Phone (home) \_\_\_\_\_ (cell/other) \_\_\_\_\_

Email Address \_\_\_\_\_ Do you speak a second language? Yes \_\_\_ No \_\_\_

If yes, please list languages you are FLUENT in: \_\_\_\_\_

Gender:  Male  Female  Nonbinary  Other: \_\_\_\_\_  Prefer not to answer

Ethnicity:  African American  Caucasian  African American/Caucasian  Multi-Racial

Asian  Asian/Caucasian  Native American  Pacific Islander

Hispanic (Latino)  Hispanic/Caucasian  Other: \_\_\_\_\_  Prefer not to answer

**Emergency Information:**

Medical Problems/Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact's Relationship to you: \_\_\_\_\_

Availability (List hours available each day) Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_



*Beginning (date):* \_\_\_\_\_

**What type of volunteer work are you interested in performing? (check all that apply)**

- Assisting Club Members with Homework Assignments
- Assisting in the Technology Center (with computer-related programming)
- Assisting in running games and sports activities
- Coaching a Club sports team
- Assisting in Art Classes and Art Activities
- Facilitating Trainings or Workshops with Staff or Club Members
- Mentoring and Socializing with Club Members
- Cleaning and Maintenance of Building
- Other (please specify): \_\_\_\_\_

**Please share any comments you have regarding what you plan on bringing to the Club (hobbies, interests, experiences, etc.) and/or what type of experience you are looking for as a Boys & Girls Club volunteer.**

**Background Information**

**Have you ever been convicted of a felony?**  Yes  No

If yes, please use the space below to list date of conviction and to explain circumstances.

**Have you ever been convicted of sexual assault, rape, child sexual abuse, or any other form of sexual misconduct?**



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If yes, please use the space below to list date of conviction and to explain circumstances.

Yes

No

Have you ever been convicted of a misdemeanor offense?

Yes

No

If yes, please use the space below to list date of conviction and to explain circumstances.

**Background Checks are REQUIRED for all positions at the North Penn Valley Boys & Girls Club.**

**Volunteer service is contingent upon the results of the required background checks. You will be required to fill out clearance forms and purchase the necessary background checks via First Advantage as coordinated through the Club's Human Resources Department. Every subsequent year, the North Penn Valley Boys & Girls Club will purchase these background checks on your behalf.**

*Volunteer service will not be confirmed until AFTER results of background checks are received.*

**Important Information for Volunteers**

Boys & Girls Clubs are private nonprofit organizations with a mission to enable all young people, especially those who need us most, to reach their full potential as production, caring, and responsible citizens. Boys & Girls Clubs serve youth from ages 6 to 18. We have ZERO tolerance for inappropriate behavior of any kind. Since many youth look to our volunteers as role models, you must agree, at all times, to:

- Remain under the supervision and support of assigned BGC staff;
- Refrain from being alone with youth;
- Refrain from using language of sexual, vulgar or provocative nature;
- Refrain from speaking in a disrespectful, teasing, deriding or sarcastic tone;
- Refrain from sharing contact information or having outside contact (including social media) with youth;
- Use verbal positive feedback and support instead of physical contact with youth;



- Refrain from allowing youth to sit on your lap or hang on you and limit physical contact to handshakes, high-fives and fist bumps;
- Use only bathrooms assigned to adults or volunteers;
- Secure your valuables and put away your mobile device or phone; and
- Refrain from taking photos or videos of youth or violating their privacy in any way.

*All of the information above is true and correct to the best of my knowledge.*

*I have been provided with a copy of the policies of the Boys & Girls Club and the volunteer codes of conduct for appropriate contact with children and youth, and I agree to abide by these policies and codes.*

*The undersigned hereby assumes all risk of injury or harm as a result of the activities of volunteering at the Boys & Girls Club and agrees to release, indemnify, defend, and forever discharge the Boys & Girls Club from all liability, claims, demands, damages, costs, expenses, and causes of action due to death, injury, loss, or damage to the undersigned.*

*I have read, understand, and accept all of the information in this contract, in its entirety, and agree to abide by it.*

Full Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

References – Please list people who know you that we may contact regarding your ethics, values, etc.			
Name	Phone	Basis of Relationship	# of Years Known




**Verification/Authorization to Release Information**

I hereby authorize investigation of all statements contained in my application. In exchange for the North Penn Valley Boys & Girls Clubs considering my application for volunteering, I hereby release my previous employers and all others from any liability on furnishing such information.

I affirm that there are no deliberate misrepresentations, omission of facts, or falsifications of the above statements and answers to questions. I fully understand that such misrepresentations, omissions, or false statements will cause rejection of this application, or dismissal if discovered through background checks after hire date.

Full Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Office Use Only

Program Volunteer  Other Volunteer

Application Received: \_\_\_\_\_

Date Contacted: \_\_\_\_\_

Application Reviewed By: \_\_\_\_\_

Date Interviewed: \_\_\_\_\_

Comments:

First Advantage Checks Paid For \_\_\_\_\_ Check

# \_\_\_\_\_ OR cash  First Advantage Checks Completed

BGCA Trainings Completed \_\_\_\_\_ Date: \_\_\_\_\_

UPitt Mandated Reporter Training

Completed Date: \_\_\_\_\_  NPVBGC Trainings

Completed Date: \_\_\_\_\_